



AGENDA

**Sonoma Mendocino Economic Development District
Board of Directors Special Meeting - Friday, September 20, 2024, at 1:00 pm PT**

Remote Attendance Link:

<https://us06web.zoom.us/j/82922778261>

In Person Meeting Locations:

Mendocino Coast Health Care District
775 River Drive, **Fort Bragg**, CA 95437
and

Mendocino County Executive Office (707) 463-4441
Conference Room A
501 Low Gap Road, **Ukiah**, CA 95482
and

Sonoma County Economic Development Board (707) 565-7170
141 Stony Circle, Suite 110, **Santa Rosa**, CA 95401
and
328 Collingwood Street, **San Francisco**, CA 94117

CALL TO ORDER by Paul Garza, Chairperson

Item 1

Swearing In of New Board Appointment made to the SMEDD Board of Directors by the Mendocino County Board of Supervisors at their Regular Meeting of September 10, 2024.

- Oath of Office - Craig Schlatter, Mendocino County

Swearing In of New Board Appointment made to the SMEDD Board of Directors by the Sonoma County Board of Supervisors at their Regular Meeting of September 10, 2024.

- Oath of Office - Nicholas Schwanz, Sonoma County

ROLL CALL by Norma Alley

- Chairperson Paul Garza
- Vice Chairperson Jeff Kelly
- Board Member Lisa Badenfort
- Board Member Robin Bartholow
- Board Member Tim Karas
- Board Member Craig Schlatter
- Board Member Nicholas Schwanz
- Board Member Anna Shaw

Vacancies:

- Board Member At-Large - Vacant Seat

AGENDA CHANGES AND DELETIONS - To Current Agenda Only

APPROVAL OF THE AGENDA

PUBLIC COMMENT - Open time for Public Expression

Time reserved for members of the public to speak on matters not otherwise appearing on the agenda.

CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. Unless otherwise requested by a Board Member, there will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

There will be one opportunity for public comment on all consent items. Comments are limited to 3 minutes each, and the Chairperson may limit this time if reasonable under the circumstances.

Item 2 Approve Meeting Minutes:

- April 19, 2024
- July 19, 2024

Item 3 Approval of Disbursements and Checks Register as of August 31, 2024

Item 4 Receive and File Summary and Financial Reports for the U.S. Economic Development Administration's Planning and Partnership Grant #ED22SEA3020033

Item 5 Receive and File Summary and Financial Reports for the U.S. Economic Development Administration's CARES Act Grant #ED20SEA3070045

Item 6 Approve Closeout of the U.S. Economic Development Administration's Recovery and Resiliency CARES Act Grant #ED20SEA3070045

Item 7 Receive and File amended 2024 Board of Directors Meeting Calendar amending the 2024 Meeting Calendar with a specific amendment for the convening of the September 2024 and November 2024 Meetings, and establishing a tentative 2025 Board of Directors Meeting Calendar

MATTERS FOR CONSIDERATION - Action Items

Item 8 [Action] Appoint a SMEDD Treasurer

Item 9 [Action] Authorize formation of an Ad Hoc Committee to review proposals from external Audit Firms to perform an audit of the SMEDD's financial records. Delegate to the Ad Hoc Committee the task of choosing an Audit Firm. Authorize the Board Chair to execute an Agreement for Services with the chosen Audit Firm

Item 10 [Information] Receive an Update on California Jobs First: Redwood Region RISE; North Bay Working Group

Item 11 [Information] Discuss and Consider Recruitment and Appointment of a SMEDD-Appointed At-Large Member

DISTRICT MANAGER'S REPORT

UPDATES

- U.S. Economic Development Administration's Peer Review Meeting was held on Tuesday, September 3, 2024. The focus of the review was the Planning and Partnership Grant #ED22SEA3020033, which supports the Comprehensive Economic Development Strategy (CEDS). The current grant period (7/1/2020 - 6/30/2025) will end three months early on March 31, 2025. This revises the Planning and Partnership Grant's Completion Deadline. Going forward, all new grants will have a start date of April 1. SMEDD could make a request for an inflation adjustment.
- Upcoming Board Seats that require County attention:
 - Expiring terms:
 - Jeff Kelly - October 13, 2024
 - Lisa Badenfort - October 14, 2024

FUNDING OPPORTUNITIES

- North Coast Resource Partnership Request for Proposals for Project Technical Assistance
- EDA Build to Scale: <https://www.eda.gov/funding/programs/build-to-scale>
- EDA PWEAA Assistance
- Small Business Administration Regional Innovation Clusters: <https://www.sba.gov/local-assistance/regional-innovation-clusters>
- California Jobs First: Catalyst Funds; [Tribal Investment Initiative](#)

Letters of Support Issued & Outcomes

Request From	Topic/Project	SMEDD Letter Issued to Requestor	Status of Grant Award
Northern Circle Indian Housing Authority	Elder Village with Community Center - Ukiah	9/16/2024	Under Review -
Mendocino Community Health Clinic (MCHC)	1 Madrone Health Clinic in Willits, CA	7/23/24	Under Review -
Sonoma-Marín Area Rail Transit District (SMART)	Transit and Intercity Rail Capital (TIRCP)	7/23/2024	Under Review -
Sonoma-Marín Area Rail Transit District (SMART)	Connecting Cloverdale to the Bay – Equitable Transportation Access & Resilience Project	2/26/2024	Under Review -
Regenerative Forest Solutions	Woody FeedStock Pilot Project (CalFire)	9/27/2023	Awarded -
Regenerative Forest Solutions	Woody FeedStock Pilot Project (Bay Area Council)	9/27/2023	Awarded -
Mendocino Forest Products	Biomass-to-Hydrogen Grant Application	9/15/2023	Awarded -
West Business Development Center	CalOSBA Blue Economy iHub	8/31/2023	Denied -
Regenerative Forest Solutions	Woody FeedStock Pilot Project USDA Forest Service	8/9/2023	Awarded -
Regenerative Forest Solutions	NCRP Woody FeedStock Pilot Project	8/9/2023	Awarded -
Sonoma County Meat Company	USDA Local Meat Capacity Grant	6/21/2023	Under Review -
Noyo Harbor	Noyo Harbor District Port Infrastructure Development	4/24/2023	Denied -

UPCOMING EVENTS THAT MAY BE OF INTEREST - *not necessarily SMEDD connected*

- **October 8-10, 2024** [California Economic Summit](#), Sacramento, CA
- **October 10, 2024** [Redwood Coast Region Economic Summit](#), Eureka, CA
- **October 22-24, 2024** [FIRA-USA Agricultural Robotics Show](#), Woodland, CA
- **November 21, 2024** [Fall Economic Perspective](#), Sonoma State University, CA

BOARD MEMBER REPORTS OR COMMENTS

Time reserved for members of the Board to report on AdHoc Committee activities and to speak on matters not otherwise appearing on the agenda. No Actions.

ADJOURNMENT by Paul Garza Jr., Chairperson

For a copy of Board Packet materials, please visit smedd.org or email Abigail Scott (abigail@smedd.org).